

# New Club Building Proposal



This Community Assessment provides basic information and planning information about the planned club.  
The form is to be completed by the Organizer of the proposed new Altrusa Club.

Name of Community \_\_\_\_\_

Organizer Contact Information (Club \_\_\_\_, District \_\_\_\_, or Altrusa Member \_\_\_\_)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_

Nearby Existing Club(s): \_\_\_\_\_

**Additional Altrusa Contact Information:** In addition to the previously listed Organizer, give name of other individual, Club, or District officer responsible for New Club Building planning (if applicable):

Club or Individual's Name: \_\_\_\_\_

Club Contact Person: \_\_\_\_\_

Contact's Email Address \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_

**Why was this area chosen?**

**Key Contacts:** Potential members who will participate, such as Affiliate Members or Former Altrusans living in the area who are willing to assist.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Best Phone #: \_\_\_\_\_ Best Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Best Phone #: \_\_\_\_\_ Best Phone #: \_\_\_\_\_

Target Date for First Meeting: \_\_\_\_\_

Completed New Club Building Proposal sent to District Governor for approval.

Submitted by \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signature \_\_\_\_\_

**District Governor's Approval/Signature**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed Copy Sent to International Office on \_\_\_\_\_