

## SERVICE

- Assist clubs in promoting Service projects and the development of broad areas of service that have become the International and District focus.
- Provide updated information and resources for service project possibilities such as web sites from other service groups, books pamphlets, etc.
- Prepare for judging of the **Mamie L. Bass Service Award**. Select the committee to judge the annual entries following guidelines published by International. The committee should be made of non-Altrusa members.
- Prepare and present the participating clubs with Certificates of Award for participating at the annual conference banquet. Prepare and present Certificates of Award for first, second and third place winners. Obtain a \$50 check from the District Treasurer to present to the first-place winner at the conference banquet. Submit the winning entry to International and the International Foundation immediately following Conference.
- Contact local clubs in June, October, and February to encourage Mamie L. Bass submissions. Also, DSB.
- Conduct one or more workshops at the District Conference and/or other workshops as assigned. Provide Conference chair with workshop room set up requirements, including audio visual needs, as appropriate.
- Attend planning sessions as directed by the Governor or District Team Liaison.
- Prepare articles for the District Service Bulletin as assigned.
- May contact local clubs individually to seek or share information.
- Accompany District Officers on club visits as requested.
- Prepare an annual report of activities and submit to the Governor or Governor Elect by April 1 of each year. (Submit last report to both Governor & Governor Elect).
- Encourage clubs to submit for awards in all communications with them.

Revised 9/2021